



## HOW TO PRINT, OR SAVE AS A PDF

 To begin, log in to your SoftScreen® account.

 Using the shortcuts menu, click to view reports.

 Please navigate to the report, rental application, or documents you'd like to print or save.

 Each document can be printed or saved as a separate file.

 Choose the desired function button displayed on screen. 

 If saving as PDF using a mobile device running an Apple iOS

 We suggest opening in iBooks. This will place the document in your app as a PDF.

 For an Android operating system we suggest saving to your Google drive.

 Credit
 Criminal

 Eviction
 Rental Application

 Documents

 Click here
 Pint this report

 Lick here
 Low Point this report

Joseph Q. Citizen	SSN Message: Exact SSN match
АКА	
FirstName	Joe
MiddleName	Q
LastName	Citizen
Suffix	
FirstName	J
MiddleName	Q
LastName	Citizen
Suffix	

## Address

**Current Address**